BOCES

Organizational Meeting - Central Administrative Offices
July 09, 2024

1 Roll Call – (Attendees Noted by District Clerk)

2 Call to Order and Pledge of Allegiance - (District Clerk)

3 Administration of Oath of Office to Chief Operating Officer for the 2024-2025 School Year

4 Administration of Oath of Office to District Superintendent for the 2024-2025 School Year

5 Administration of Oath of Office to Newly Elected Board Members – Debbie Adams-Kaden, Mary Ellen Cunningham and Robert Scheid

6 Election of Officers for 2024-2025 School Year – President and Vice President/Administration of Oaths

7 Appointment of Officers for 2024-2025 School Year

8 Other Appointments

9 Approval of Excess Fidelity Limits - All Western Suffolk BOCES Employees Covered for $2,000,000

10 Designation of Depositories for 2024-2025 School Year

11 Approval for Re-adoption of Policy #4210 - Cash Management & Investment Policy

12 Designation of Official Newspapers for the Agency

13 Authorization for Chief Operating Officer to Approve Professional Conferences

14 Authorization for Board President and Chief Operating Officer to Sign, as needed, Assurances of Compliance and Applications to Receive Special State and Federally Aided Program Grants

15 Establishment of 2024-2025 Meeting Schedule

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(Encl. 8)
7/9/24

Other Appointments

Other Appointments

1. Claims Auditor	Ms. Mary Ann Mattessich Dr. Hugh Gigante	(as per Managerial & Confidential Schedule)
2. Counsel		
a) General Counsel	Van Nostrand & Martin	(as per Retainer rate: $44,342)
b) Labor Relations Counsel	Guercio & Guercio, LLP	(as per Retainer rate: $65,000 and contract

Authorization for Excess Fidelity Limits

WHEREAS, there are

(Encl. 10)
7/9/24

DESIGNATION OF DEPOSITORIES

RESOLVED, that the following banks be designated as depositories for the funds of the Board for the 2024/25 school year as indicated below:

CAPITAL ONE *

All repurchase agreements must be entered into subject to a Master Repurchase Agreement. Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States. In the event of a repurchase agreement, the Treasurerôs report to the Board will provide detailed information regarding such investments.

The written contracts, agreements or forms shall be reviewed by counsel prior to implementation.

The independent auditors shall audit the investments and investment proceeds of the Board of Cooperative Educational Services, Western Suffolk BOCES, Second Supervisory District for compliance with the provisions of this investment policy.

Monthly reports of investments shall be submitted to the Board at each monthly meeting.

Within 120 days of the end of the fiscal year, the District Superintendent shall hav0003}TJETQ0.00000912

(Encl. 13)
7/9/24

Authorization for Chief Operating Officer to Approve Professional Conferences

THEREFORE, BE IT RESOLVED, authorization for Chief Operating Officer to approve, at his discretion, attendance of members of the Western Suffolk BOCES staff at professional conferences and membership in professional organizations during the 2024-2025 school year with expenses to be paid by BOCES.

(Encl. 14)
7/9/24

Authorization for Board President and Chief Operating Officer to Approve Grant Programs

THEREFORE, BE IT RESOLVED, authorization for Board President and Chief Operating Officer to sign, as needed, assurances of compliances and applications to receive special state and federally aided program grants for the 2024-2025 school year.

(Encl. 15)
Organiization Meeting

WESTERN SUFFOLK BOCES

2024-25 Petty Cash

Custodian	Initial Amount
Cheryl Bruckner	$100.00
Nancy Kelsey	$100.00
Nancy Wilson	$100.00
Total	$300.00

(Encl. 16)
7/9/24

Approval for Board Memberships 2024-25

		Estimated Amount
1)	Nassau-Suffolk School Boards Association	$ 4,350.
2)	New York State School Boards Association	$13,500.
3)	National School Boards Association	$ 2,700.
	• NSBA Black Caucus	$ 75.
	• NSBA Hispanic Caucus	$ 75.
4)	REFIT (Reform Educational Financing Inequities Today)	$ 600.
5)	The Council of School Superintendents (Cabinet) New York State	$ 1,273.
6)	BOCES Educational Consortium	$ 2,100.
7)	The Council of School Superintendents (Superintendent) NYS	$ 2,100.
8)	NYS Caucus of Black School Board Members, Inc.	$ 500.

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Purchasing

WS BOCES Personal Property/Capital Asse

as is necessary to communicate this policy to all officers and employees of WSBOCES including but not limited to, the publication of this policy in WSBOCES Policy Manual. This policy will be

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Acceptance of Gifts, Grants and Bequests to WSBOCES

It shall be the policy of the Board that all donations of equipment, materials, and property shall be presented to the Board for acceptance.

1. The Board may accept gifts and donations of real and personal property for the benefit of Western Suffolk BOCES if the Board believes the donation adds to the value of WSBOCES and enhances the educational outcomes of WSBOCES.
2. The Board is not required to accept all gifts and a donation offered, and accepts gifts and donations solely at its discretion. Furthermore, the Board will not accept any gift, grant, or bequest which constitutes a conflict of interest and/or gives the appearance of impropriety.
3. The Board authorizes the District Superintendent, Chief Operating Officer, Chief Financial Officer or designee to receive gifts of real and/or personal property if the donor requires immediate delivery of the property. The District Superintendent, Chief Operating Officer, Chief Financial Officer, or designee is also authorized to sign any required agreements for the receipt of such real and/or personal property and will report such receipt to the Board at its next regular meeting. A resolution ratifying the actions of the District Superintendent, Chief Operating Officer, Chief Financial Officer, or designee shall be presented to the Board for its consideration and action.
4. At the same time, the Board will safeguard WSBOCES, its employees, and students from commercial exploitation, from special interest groups, and the like.
5. The Board will not accept any gifts or grants which will place encumbrances on future Boards or result in unreasonable additional or hidden costs to WSBOCES.
6. It shall be the policy of the Board not to appraise the items being donated. In accordance with Internal Revenue Servi