



Organizational Meeting – July 11, 2023

Meeting Type: Organizational Meeting
Date: Tuesday, July 11, 2023
Start Time: 6:00 p.m.
Location: Central Administration Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

Mary Ellen Cunningham
Ilene Herz, Esq. (via videoconference)
James Kaden
Brian J. Sales
Jeannette Santos
Peter Wunsch

BOCES Staff

Michael Flynn (Chief Operating Officer)
April Poprilo (District Superintendent)
Joanne Klein (District Clerk)

Absent

Michele Kustera

Sales and the Board voted unanimously on the nominations. The Board voted unanimously and elected
Ilene Herz as President of the Board of Education for Western Suffolk BOCES. The Oath of Office of
of the Board of Education for Western Suffolk BOCES was administered to Mrs. Herz by Mrs. Klein.

Mrs. Herz asked for nominations for Vice President of the Board of Education for Western Suffolk BOCES.
member Mr. Wunsch nominated Board member Brian J. Sales for Vice President, seconded by Board member
Mrs. Santos. Mrs. Herz asked for additional nominations for Vice President of the Board of Education. Being that
were no further nominations, Mrs. Herz asked for a motion to close nominations for Board Vice President. Mr.
Wunsch motioned, seconded by Mrs. Santos. The Board voted unanimously to close nominations. The Board
voted unanimously and elected Mr. Brian J. Sales as Vice President of the Board of Education for Western
Suffolk BOCES. The Oath of Office of Vice President of the Board of Education for Western Suffolk BOCES was
administered to Mr. Sales by Mrs. Klein.

Mr. Sales then asked for nominations for District Clerk of the Board of Education for Western Suffolk BOCES.
Wunsch nominated Joanne Klein for District Clerk, seconded by Mr. Kaden. Mr. Sales then asked for additional
nominations for District Clerk. Being that there were no further nominations for District Clerk, Mr. Sales asked for a
motion to close nominations for District Clerk. Mrs. Santos motioned to close nominations, seconded by Mrs. Herz
and the Board unanimously voted to close the nominations for District Clerk of the Board of Education for Western
Suffolk BOCES. The Board voted unanimously and elected Mrs. Klein for District Clerk of the Board of Education
for Western Suffolk BOCES. The Oath of Office of District Clerk of the Board of Education for Western Suffolk
BOCES was then administered to Mrs. Klein by Mr. Sales.

Appointment of Officers for 2023-2024 School Year

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the members of the Board voted unanimously to
approve the Appointment of Officers for the 2023-2024 School Year as indicated.

Appointment of Officers for 2023-2024 School Year

1. Clerk Ms. Joanne Klein

Annual Stipend

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- 4. Deputy Treasurer Ms. Christina Anderson (as per Managerial & Confidential Schedule)
+\$1,500

Other Appointments

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the members of the Board voted unanimously to approve Other Appointments for the 2023-2024 School Year as indicated.

- 1. Claims Auditor Ms. Mary Ann Mattessich (as per Managerial & Confidential Schedule)
Dr. Hugh Gigante
- 2. Counsel
 - a) General Counsel Van Nostrand & Martin (as per Retainer rate: \$43,260)
 - b) Labor Relations Lamb & Barnosky, LLP (as per Retainer rate: \$65,000 and contract
Counsel hourly rate: \$285/hr attorneys & \$180/hr legal
assistants/legal interns)
- 3. Independent Auditors
 - a) External Audit of School Fiscal Year 2023-2024
(ending 6/30/24) Bonadio and Co. LLP \$45,300
 - b) Internal Auditor \$26,000
Nawrocki & Smith
- 4. School Physicians
 - a) Student Physician & Dr. Harvey Miller \$2,500 Special Education
Student Exams
- 5. Payroll Certification Officers Mr. Michael Flynn
Mr. Warren Taylor
- 6. School Purchasing Agent Ms. Lorraine Hein
 - a) Assistant School Purchasing Agent Ms. Mary Bradley
- 7. Freedom of Information Officer Ms. Nancy Fischetti

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| 8. Records Management Officer | Ms. Nancy Fischetti |
| 9. Title IX and Section 504 of the Rehabilitation Act of 1973
Compliance Officer and
Anti-Harassment/Non-Discrimination
Officer | Dr. Hugh Gigante |
| 10. Designated Educational Officer | Ms. Nancy Wilson |
| 11. Designated Liaison for Education | |

motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously and approved the Designation of Depositories.

Approval for Re-adoption of Policy #4210 - Cash Management & Investment Policy

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted to approve Item 11, Policy #4210 Cash Management & Investment Policy.

(Copy of Policy #4210 is designated as Encl. 11 and is incorporated with the official minutes of this meeting.)

Designation of Official Newspapers for the Agency

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board approved Item 12, Designation of Official Newspapers for the Agency for the 2023-24 school year to be Newsday;

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously to approve Establishment of Petty Cash Accounts for the school year 2023-24 as per schedule designated as Encl. 15 and is incorporated with the official minutes of this meeting.

Approval of Board Memberships for 2023-24

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously to approve Item 16, memberships by Western Suffolk BOCES in the following School Board Associations, with dues as designated for the 2023-24 school year as follows:

Approval for Board Memberships 2023-24

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| 1) Nassau-Suffolk School Boards Association | \$ 4,350. |
| 2) New York State School Boards Association | \$13,500. |
| 3) National School Boards Association | \$ 2,700. |
| NSBA Black Caucus | \$ 75. |
| NSBA Hispanic Caucus | \$ 75. |
| 4) REFIT (Reform Educational Financing Inequities Today) | \$ 600. |
| 5) The Council of School Superintendents (Cabinet) New York State | \$ 1,273. |
| 6) BOCES Educational Consortium | \$ 2,100. |
| 7) | |

